

EE564 – Presentation Score Sheet

**Presenter:**

**Topic:**

<b>Category</b>	<b>Scoring Criteria</b>	<b>Total Points</b>	<b>Score</b>
<b>Handout (20 points)</b>	The handout has more detailed information about the topic and has enough references	<b>10</b>	
	The figures are clear and informative and the text is easy to follow	<b>10</b>	
<b>Content (50 points)</b>	Presentation contains accurate and up-to-date information.	<b>10</b>	
	Technical terms are well-defined in appropriate language	<b>10</b>	
	I think I have clearly understood the topic including the advantages, disadvantages and the application areas	<b>10</b>	
	Appropriate amount of material is prepared, and points made reflect well their relative importance.	<b>10</b>	
	The questions are answered clearly and pointed me to the source of information	<b>10</b>	
<b>Presentation (30 points)</b>	Speaker maintains good eye contact with the audience and uses a clear, audible voice.	<b>10</b>	
	Presentation has informative figures, and does not contain unnecessarily long text and equations	<b>10</b>	
	Length of presentation is within the assigned time limits.	<b>10</b>	
	<b>Please write the sum of the scores in the total score box.</b>	<b>Total Score</b>	

**Notes:**